

# Town of Lee Recreation Commission

## Meeting Minutes for 11/07/2017

### Call to Order

- Meeting called to order at 6:30PM.
- Larry Kindberg, Annette Brown and James Lonano were in attendance.

### Public Comments

- No public comments.

### September Meeting Minutes

- The minutes from the September 5, 2017 meeting were approved; there was no meeting in October.

### Treasurer's Report

- Budget balance is \$6113.52 after payment made to ORYA.
- Revolving account balance is \$3817.85.
- As of 11/05/17, a balance of \$5773.30 will be deposited back into the Capital Reserve Fund for future landscaping projects.
- The Capital Improvement Fund has insufficient funds for all anticipated projects – as such, the proposed tennis court project/refurbishment will be put on hold until enough money is available to complete the project.

### Old Business

- The initial phase of landscaping at Little River Park (“LRP”) is complete; everything has gone well thus far and working. The irrigation system has been winterized for the season. Fertilizer spikes will be purchased at approximately \$100 for a case and will be installed in the Spring 2018.
- The Commission members reviewed the price quotes for Banners and Brochures as follows: 20x3 banner for Model Rocket Day = \$174; 6x1 banner for Fishing Derby = \$55.80; high gloss brochures 1000 count = \$435, 2500 count = \$685; non-high gloss brochures 1000 count = \$274, 2500 count = \$359. The vendor estimates a 2 week turnaround to complete once approved. The Commission will develop content for the brochures, including pictures, information on events, ORYA partnership, hiking trails, etc. and create an exemplar to present to the Select Board. The Commission will revisit this at the February meeting.

### New Business

- The Commission will continue all events that were run in 2016-2017 with an eye toward expansion for 2017-2018, including the increased attendance at movie night(s) and additional advertisement for all events.
- The Commission reviewed a request letter from Rev. Gail Kindberg of the Lee Church regarding the placement/installation of a Kindness Rock Garden at LRP. Motion by Mr.

Lonano to accept the request; second by Mrs. Brown. All Commission members voted in favor and the motion passed. Mr. Kindberg will present the request and the Commission's recommendation to the Select Board.

- The Commission reviewed a proposal from the Select Board regarding placement of plaques at the newly planted trees at LRP to identify the tree species. The Commission thought this was a good idea in principle, however there was concern about potential vandalism or theft. The Commission will not take further action on this at present.
- At the request of the Select Board, Mr. Kindberg drafted an Annual Report. The draft was reviewed and approved by the Commission. Mr. Kindberg will present to the Select Board.

#### Conclusion

- The next meeting will be held on Tuesday, February 6, 2018 at 6:30PM at the Lee Public Safety Complex.
- Meeting adjourned at 7:20PM.